

WESTSIDE TOASTMASTERS



GENERAL EVALUATION FORM

Speaker:

Evaluator:

Speech Title:

Date:

CATEGORY	RATING (5 = Best)	FEEDBACK AND RECOMMENDATIONS FOR IMPROVEMENT
OPENING: Attention getting opening, led into topic.	1 2 3 4 5	
VOICE / LANGUAGE: Volume, variety, use of words, animation, pacing.	1 2 3 4 5	
MANNER: Confidence, assurance, sincerity, enthusiasm.	1 2 3 4 5	
PHYSICAL ACTIONS: Gestures, body movements, eye contact, facial expression.	1 2 3 4 5	
BODY OF SPEECH/TRANSITIONS: Logical flow, points supported by examples.	1 2 3 4 5	
PREPARATION: Research, organization, practice.	1 2 3 4 5	
SPEECH VALUE: Original, interesting, connected with audience.	1 2 3 4 5	
MANUAL ASSIGNMENT: Met project objectives; appropriate subject matter.	1 2 3 4 5	
CONCLUSION: Effective wrap-up of topic. Left an impression.	1 2 3 4 5	

Ballot: Best (Choose One)
 Table Topics Speaker Evaluator

Ballot: Best (Choose One)
 Table Topics Speaker Evaluator

WESTSIDE TOASTMASTERS



GENERAL EVALUATION FORM

Speaker:

Evaluator:

Speech Title:

Date:

CATEGORY	RATING (5 = Best)	FEEDBACK AND RECOMMENDATIONS FOR IMPROVEMENT
OPENING: Attention getting opening, led into topic.	1 2 3 4 5	
VOICE / LANGUAGE: Volume, variety, use of words, animation, pacing.	1 2 3 4 5	
MANNER: Confidence, assurance, sincerity, enthusiasm.	1 2 3 4 5	
PHYSICAL ACTIONS: Gestures, body movements, eye contact, facial expression.	1 2 3 4 5	
BODY OF SPEECH/TRANSITIONS: Logical flow, points supported by examples.	1 2 3 4 5	
PREPARATION: Research, organization, practice.	1 2 3 4 5	
SPEECH VALUE: Original, interesting, connected with audience.	1 2 3 4 5	
MANUAL ASSIGNMENT: Met project objectives; appropriate subject matter.	1 2 3 4 5	
CONCLUSION: Effective wrap-up of topic. Left an impression.	1 2 3 4 5	

Ballot: Best (Choose One)
 Table Topics Speaker Evaluator

Ballot: Best (Choose One)
 Table Topics Speaker Evaluator